



**LOTUS SCHOOL FOR EXCELLENCE BOARD MEETING
Minutes**

Date: 11/14/2019

Time: 5:50 PM (Mountain Standard Time)

Place: Executive Director's Office; 11001 E Alameda Ave Aurora, CO 80012

Board Members in attendance:

Mr. Don Knapp, President
Mrs. Nursen Konuk Vice-President
Mr. Joe Peters, Treasurer
Mrs. Angela Velez-Reyes, Secretary

Additional attendees:

Mr. Bart Skidmore, CPA

Executive Director:

Mr. Michael Hecker

Agenda and last month's Minutes approval: (A motion was brought forth by Mr. Knapp to approve the agenda and minutes and seconded by Mr. Peters. The Motion was put to a vote, and the agenda and minutes were adopted. A motion was brought forth by Mr. Knapp to revise March 2019 Minutes, Mr. Peters seconded and unanimously passed. The March 2020 Minutes will be revised for the December 2020 Board meeting.

- ✓ Call to order
- ✓ Pledge of allegiance
- ✓ Public comments:
 - Coach Jackson provided a written account of the Athletic Departments accomplishments this year (see attached memo). Congratulations to the middle school volleyball team for winning the championship!
- ✓ LSE board minutes approval:
 - above
- ✓ Board comments: None
- ✓ LSE Financial Report (see the attached financial memo for more details):
 - LSE remains in good financial standing.
- ✓ Executive Director's Report (see the attached memo for details)
 - Mr. Hecker's highlights: Mr. Hecker presented the Colorado Department of Education's UIP report to the Board for approval.



- ✓ Action Items:
 - A motion was brought forth by Mr. Peters for the approval of the UIP. Mrs. Konuk seconded and the UIP was unanimously approved.
- ✓ Discussion Items:
 - The Strategic Plan training and SWOT analysis that the Board received from Mr. John Brenza, on November 9th, was extremely beneficial. The LSE Board continues its development of the LSE Strategic Plan. Mr. Peters cleaned up the original document and presented it to the Board.
 - Mr. Peters also presented a rough draft of the Executive Directors Evaluation Tool / Job Description to the Board. The Board training on Developing an effective ED Evaluation Tool that Mr. Keith Oweneel gave, on November 2nd, was very insightful.
 - The Annual League of Charter Schools conference will be held March 12th and 13th 2020. Representatives from LSE will be in attendance.
 - Next month's board meeting will be held on December 12th at 5:45 pm and the Finance committee meeting will be at 5:00 pm.
- ✓ Tim's Board Training (see the attached memo for details):
 - No training this month

The LSE Board President adjourned the meeting at 7:30

Board President:
Don Knapp

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Board Secretary:
Angela Velez-Reyes

A handwritten signature in black ink, appearing to read "Angela Velez-Reyes", written over a horizontal line.