



**LOTUS SCHOOL FOR EXCELLENCE BOARD MEETING
Minutes**

Date: 09/12/2019

Time: 5:30 PM (Mountain Time)

Place: Executive Director's Office; 11001 E Alameda Ave Aurora, CO 80012

Board Members in attendance:

Mr. Don Knapp, President
Mrs. Nursen Konuk Vice-President
Mr. Joe Peters, Treasurer
Mrs. Angela Velez-Reyes, Secretary
Mrs. Nuran Yilmaz

Additional attendees:

Tim Farmer, Attorney
Mr. Bart Skidmore, CPA

Executive Director:

Mr. Michael Hecker

Agenda and last month's Minutes approval: (A motion was brought forth by Don to approve the agenda and minutes and seconded by Angela. The Motion was put to a vote, and the agenda and minutes were adopted)

- ✓ Call to order
- ✓ Pledge of allegiance
- ✓ Public comments:
 - Coach Jackson and Ms. Mc Cullen gave a video presentation that included coverage of the summer sports camps and updates on the Athletic Department. They also stressed the need for transportation for athletes to away games. The current LSE Sports Calendar is available on the LSE website.
- ✓ LSE board minutes approval:
 - above
- ✓ Board comments: Mr. Knapp and Mrs. Reyes attended an LSE staff meeting on August, 30th to acquaint the staff with the LSE Board members. I asked if the custodial concerns that the teachers and staff had mentioned had been resolved. Mr. Hecker said they had by using a new crew with a 30-day contract and that he was in the process of finding LSE



its own permanent cleaning crew.

- ✓ Mrs. Yilams, Mr. Peters and Mr. Knapp all attended the back to school nights as a *meet and greet* for LSE parents. Mrs. Yilmas commented that the back to school night introduction / presentation was too fast and confusing for new parents. Mrs. Yilmas proposed the implementation of a New Parent Mentorship program. Mrs. Yilmas also asked about the reduction in the quality of the food and efficiency of the service for the breakfast meal. Mrs. Yilmas suggested better organizational practices be put in place.
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- ✓ LSE Financial Report (see the attached financial memo for more details):
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- ✓ Executive Director's Report (see the attached memo for details)
 - Mr. Hecker's highlights: The CMAS scores showed that Elementary science scores were low. Science K-8 has a new curriculum this year. PSAT scores for 9th and 11th grade were low. Teachers are being observed three times a day every day for instructional feedback.
- ✓ Action Items:
 - A motion was brought forth by Mrs. Konuk for the adoption of the LSE Board Calendar, Mr. Peters seconded the motion and the vote was unanimously approved.
- ✓ Discussion Items:
 - Saturday, November 2nd Mr. Peters, Mrs. Konuk, Mrs. Yilmas and Mrs. Reyes will be attending a Charter League training for Training in leadership / board evaluations.
 - The board will craft a draft for the LSE Strategic Plan at the October board meeting.
 - At our next board retreat the results of the SWOT analysis will be discussed and the Strategic Plan will be finalized.
 - Next month's board meeting will be held on October 10th at 5:45 pm and the Finance committee meeting will be at 5:00 pm.
- ✓ Tim's Board Training (see the attached memo for details):
 - No training this month

The LSE Board President adjourned the meeting at 7:37



LOTUS
SCHOOL FOR EXCELLENCE

Board President:
Don Knapp

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Board Secretary:
Angela Velez-Reyes

A handwritten signature in black ink, appearing to read "Angela Velez-Reyes", written over a horizontal line.