



LOTUS SCHOOL FOR EXCELLENCE BOARD MEETING
Minutes

Date: 01/10/2019

Time: 5:30 PM (Mountain Time)

Place: Executive Director's Office; 11001 E Alameda Ave Aurora, CO 80012

Board Members in attendance:

Mr. Mustafa Ozkaynak, President

Mr. Don Knapp, Treasurer

Mrs. Angela Velez-Reyes, Secretary

Mrs. Nuran Yilmaz member

Additional attendees:

Mr. Tim Farmer, Attorney

Mr. Bart Skidmore, CPA

Executive Director:

Mr. Michael Hecker

Agenda: (Motioned by Mustafa for agenda approval, seconded by Angela, Agenda adopted)

- ✓ Call to order
- ✓ Pledge of allegiance
- ✓ Mustafa motioned for last month's minutes to be approved, Don seconded. Minutes approved.
- ✓ Public comments: Coach Jackson invited the LSE school board to the 1st Annual LSE Basketball Tournament.
- ✓ LSE Board comments:
 - Angela asked for the type of safety training that the LSE staff receives and how often. The staff receives annual comprehensive training.
 - Angela also asked what improvements have been made in communication to the parents and community in the event of an emergency. Social media links have been updated and APS communication model has been implemented. Don is requesting communication practice drills.
 - Angela also commented that upon trying to access the Grievance Policy through the on-line link that was provided a 404 technical error appeared and access was denied. In addition, she couldn't find the grievance policy on the website. Mr. Hecker said the IT



department was working to solve the problem.

- Don visited LSE and announced that the teachers he spoke with are pleased with the new Executive Directors performance. He was joyful to see learning taking place and that the students were happy to see interact with Mr. Hecker. Don would like to have a banner hung for the open house.
- Nuran would like to have an additional traffic control light placed on Alameda for better traffic control and safety.
- Mustafa asked about how LSE teacher salaries compared with local school districts. Bart replied that statistics show charter schools are generally 20% below public-school salaries. LSE salaries are below APS, however not by 20%.

✓ Action Items:

- Tim cleaned up and revised the LSE board by-laws. One of the pertinent revisions was the stipulation that upon leaving the school board the member will also leave any additional committees.
- Mustafa asked for a motion to approve the new by-laws, Don seconded, unanimously approved.
- A certified copy of the by-laws will be signed and attached at next month's board meeting.
- The board interviewed two outstanding candidates for LSE board membership. Joe Peters and attorney and Nursan Hogan has a PhD in mathematics.
- Mustafa motioned to elect both candidates for board membership. Don seconded the motion and it was unanimously approved. Welcome Joe and Nursan to the LSE Board.
- Mustafa motioned for the approval of the revised budget resolution, Don seconded the motion for approval of the revised appropriating resolution, unanimously approved.
- Mustafa put-forth his resignation from the LSE school board. Don motioned to accept Mustafa's resignation, Angela seconded it and the resignation was unanimously approved.
- New Appointments for LSE officers were made:
 - Angela motioned for Don Knap for president Joe seconded the motion, unanimously approved.
 - Angela motioned for Maymay Worku to step down from Vice-President due to absenteeism. Don seconded and the motion was unanimously approved. Don motioned for Joe Peters to be nominated for Vice-President, Angela seconded the motion, unanimously approved.



- Angela remained Secretary.
- Joe motioned for Nursan to be nominated for Treasurer, Angela seconded, unanimously approved.

✓ Executive Director's Report:

- Current student enrollment is 861.
- LSE will host an open house January 24th, from 6-7:00 pm.
- STEAM festival will be held March 2, 2019 at The Town Center of Aurora.
- Construction of the renovation is on schedule.
- The administration is looking at student / staff learning objectives.
- High school robotics will be competing in New Mexico.
- We have a female wrestler.
- LSE will be hosting its first annual basketball tournament.
- 33 out of 35 graduating seniors have been accepted to college.

Financial Report: Bart's Memo (see attached) in summary states that LSE has approximately \$ 800-900k in new funding to use by June 2019.

- **Mr. Hecker is compiling a list of needs / Improvements for the expenditure of the monies.**
- **There is a contingency plan in place if the allocated money can't be spent by June.**
- **Bart proposed a budget resolution (see attached).**
- **The Governor of Colorado wants to fully fund Kindergarten. This would be 4.4% per pupil increase.**
- **LSE now has financial transparency on the website.**

Additional Action Item's:



LOTUS
SCHOOL FOR EXCELLENCE

Executive Session (start time 7:25 ended 8:02)

- Angela motioned for the commencement of Executive Session to discuss personal issues related to Mr. Heckers evaluation (closed to public pursuant to C.R.S. & 24-6-402(f) seconded by Don, unanimously approved.
- Executive Session ended and public session resumed.

Discussion Items:

- 1) Mr. Hecker asked the board at this meeting to increase his current salary to 120k effective immediately. Given that his salary was increased last month, he has been employed at LSE for less than a year and hasn't gone through a performance evaluation, the board denied his request.
- 2) The board will finalize evaluation bench marks to evaluate the Executive Directors position at next month's board meeting.
- 3) The Executive Directors evaluation will tentatively take place in March.
- 4) An increase, if any, to the ED's salary wouldn't occur until at least July 1st 2019.

Tim's Board training:

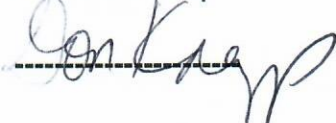
Tim's training for this month covered the duties and expectations of the LSE Board Officer rolls.

Joe motioned for the meeting to be adjourned, seconded by Don, meeting adjourned at 8:25pm.

Board President:

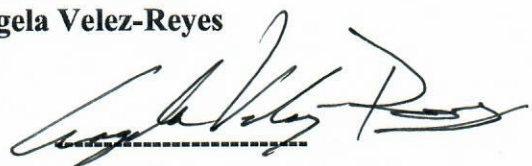
~~Mustafa Ozkaynak~~

Don Knap



Board Secretary:

Angela Velez-Reyes



Lotus School for Excellence
11001 E Alameda Ave.
Aurora, CO 80012
(303) 360-0052

January 7, 2019

Revised Appropriating Resolution
2018/2019 Fund Expenditure Budget

Be it resolved by the Lotus School for Excellence in Arapahoe County that the amounts shown in the following schedule be appropriated to the fund as specified in the "Revised Budget" for the fiscal year beginning July 1, 2018, and ending June 30, 2019.

| | Original | Revised |
|---------------------|----------------|-----------------|
| General Fund | \$9,062,705.83 | \$10,158,658.56 |
| Total Appropriation | \$9,062,705.83 | \$10,158,658.56 |

Signed this 7th day of January, 2019,

Lotus School for Excellence President

Lotus School for Excellence Treasurer

Please keep in mind this budget contemplates reservations of Fund Balance of \$375,000 for multi-year contracts, Tabor and other reservations of Fund Balance in compliance with the 15% of annual expenditures limitation on ending Fund Balance.